

**Economic Coding  
Quality Control  
Training Guide**





**Economic Coding  
Quality Control  
Training Guide**

Au mois de décembre 1996, des mises à jour furent apportées à ce document. Suite aux directives de la Division des opérations du recensement, certaines pages furent remplacées, et d'autres furent modifiées à la main.

In December 1996, this document was updated. Following instructions supplied by the Census Operations Division, some pages were replaced, and others modified by hand.

Prepared by: Census Operations Division  
Social, Institutions and  
Labour Statistics Field



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## **I. Introduction**

The Economic Coding Quality Control Training Guide (TM-201) has been prepared to assist you in learning and applying the Quality Control procedures to be followed in sub-operation 2A - Noting and sub-operation 2C - Adjudication.

The role of the Noter is to code Industry Questions 37 and 38, and Occupation Questions 39 and 40 using the Economic Coding Procedures Manual (M-200). The codes are entered on the Noting Forms, not on the Form 2B/2C/2D or Form 3 Usual Residents (UR) questionnaires.

The role of the Adjudicator is to compare, for each person on a sampled questionnaire, the noter's action with the coder's action. The Adjudicator will record discrepancies between Noter and Coder actions on the Error Listing Form and determine the correct code using the Economic Coding Procedures Manual (M-200). The three forms to be used in Operation 2 are the Noting Form, Error Listing Form and Referral Form which are reproduced in Appendix A, B and C respectively of the Economic Coding Quality Control Procedures Manual (M-201).

To complete the exercises in the Training Guide, you must refer to the Economic Coding Quality Control Procedure Manual (M-201). If you do not understand the instructions for a particular exercise or if you require additional information, your instructor is available to assist you.





## II. Noter Duties

Read Pages 1 to 10 of the Quality Control Procedures Manual (M-201) and then perform all exercises in Sections A to D.

## A. Receipt of the EA box

In the following two exercises, the Household Number and Questionnaire Number have been transcribed by the Clerk in Operation 1 on the Noting Form. Assume the questionnaires have been removed from the EA box.

## Exercise 1

You receive an EA box from your Co-ordinator on August 15, 1996. Your Noter Number is 454. Describe the actions to be taken and then perform the actions required on the Noting Form.

Ce questionnaire est disponible en français ☎ 1 800 670-3388

OFFICE USE ONLY	Prov. 37	FED No. 136	EA No. 251	VN 0	CCD	2 B	Forms 3	1.
	Hhld No. 005	Form type 3	No. of persons 2	Questionnaire No. [ ] of [ ]	TD [ ]	UD 2 [ ]	FR 4 [ ]	2.
					M [ ]	DC 3 [ ]	TR 5 [ ]	
							Coll. [ ]	



Statistics Canada  
Statistique Canada

1996 Census of Canada

Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV 37	FED CEF 136	EA SD 251	VN NV 0	Household No. No. de ménage 005	Questionnaire No. Numéro du questionnaire /	100 % Sample Échantillon 100% <input type="checkbox"/>
Noter No. No. du noteur	Date Noted Date de notation	Document Type Type de document 2				
		Questionnaire to be sampled Questionnaire à échantillonner 4				
		Form No. of Total Forms Le numéro de la formule du nombre total de formules 2				
		sampled échantillonnées 1 of/de 20				
		Total forms 2 and 3 sampled for EA Nombre total de formules 2 et 3 échantillonnées pour le SD 24				

ACTION:

## Exercise 2

You receive an EA box from your Co-ordinator on August 18, 1996. Your Noter Number is 444. Assume the questionnaires have been removed from the EA box. Enter the action required in the space provided below and state the reasons for your decision.

Ce questionnaire est disponible en français ☎ 1 800 670-3388

OFFICE USE  
ONLY

Prov. <b>46</b>	FED No. <b>132</b>	EA No. <b>781</b>	VN <b>4</b>	CCD.
Hhld No. <b>145</b>	Form type <b>3</b>	No. of persons <b>2</b>	Questionnaire No. <b>2</b> of <b>2</b>	

**2B**

UD <input type="checkbox"/>	FR <input type="checkbox"/>	Forms 3 <input type="checkbox"/>
2 <input type="checkbox"/>	4 <input type="checkbox"/>	
TD <input type="checkbox"/>	M <input type="checkbox"/>	DC <input type="checkbox"/>
1 <input type="checkbox"/>	3 <input type="checkbox"/>	5 <input type="checkbox"/>
TR <input type="checkbox"/>	Coll. <input type="checkbox"/>	

1.
2.



Statistics  
Canada

Statistique  
Canada

1996 Census of Canada

Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
<b>46</b>	<b>132</b>	<b>781</b>	<b>4</b>

Household No. No. de ménage
<b>142</b>

Questionnaire No. Numéro du questionnaire
<b>1</b>

100 % Sample  
Échantillon 100% ☐

Noter No. No. du noteur	Date Noted Date de notation

Document Type  
Type de document **2**

Questionnaire to be sampled  
Questionnaire à échantillonner **5**

Form No. of Total Forms **2** sampled  
Le numéro de la formule du nombre total de formules échantillonnées **1 of/de 22**

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD **28**

ACTION: \_\_\_\_\_

## B. Noting Procedures

For Exercises 1 to 3, enter the codes or actions required on the Noting Form based on the Economic Coding Procedures Manual (M-200).

### Exercise 1

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

Note:  
Questions 37 to 44 refer to this person's job or business last week, if this person held no job last week, answer for the job of longest duration since January 1, 1990. If this person held more than one job last week, answer for the job of which he/she worked the most hours.

37. For whom did this person work?

38. What kind of business, industry or service was this?

39. What kind of work was this person doing?

40. In this work, what were this person's most important duties or activities?

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

41. In this job or business, was this person mainly:

42. If self-employed, was this person's farm or business incorporated?

43. At what address did this person usually work?

44. If self-employed, was this person's farm or business incorporated?

45. If self-employed, was this person's farm or business incorporated?

46. If self-employed, was this person's farm or business incorporated?

47. If self-employed, was this person's farm or business incorporated?

48. If self-employed, was this person's farm or business incorporated?

49. If self-employed, was this person's farm or business incorporated?

50. If self-employed, was this person's farm or business incorporated?

51. If self-employed, was this person's farm or business incorporated?

52. If self-employed, was this person's farm or business incorporated?

53. If self-employed, was this person's farm or business incorporated?

54. If self-employed, was this person's farm or business incorporated?

55. If self-employed, was this person's farm or business incorporated?

56. If self-employed, was this person's farm or business incorporated?

57. If self-employed, was this person's farm or business incorporated?

58. If self-employed, was this person's farm or business incorporated?

59. If self-employed, was this person's farm or business incorporated?

60. If self-employed, was this person's farm or business incorporated?

61. If self-employed, was this person's farm or business incorporated?

62. If self-employed, was this person's farm or business incorporated?

63. If self-employed, was this person's farm or business incorporated?

64. If self-employed, was this person's farm or business incorporated?

65. If self-employed, was this person's farm or business incorporated?

66. If self-employed, was this person's farm or business incorporated?

67. If self-employed, was this person's farm or business incorporated?

68. If self-employed, was this person's farm or business incorporated?

69. If self-employed, was this person's farm or business incorporated?

70. If self-employed, was this person's farm or business incorporated?

71. If self-employed, was this person's farm or business incorporated?

72. If self-employed, was this person's farm or business incorporated?

73. If self-employed, was this person's farm or business incorporated?

74. If self-employed, was this person's farm or business incorporated?

75. If self-employed, was this person's farm or business incorporated?

76. If self-employed, was this person's farm or business incorporated?

77. If self-employed, was this person's farm or business incorporated?

78. If self-employed, was this person's farm or business incorporated?

79. If self-employed, was this person's farm or business incorporated?

80. If self-employed, was this person's farm or business incorporated?

81. If self-employed, was this person's farm or business incorporated?

82. If self-employed, was this person's farm or business incorporated?

83. If self-employed, was this person's farm or business incorporated?

84. If self-employed, was this person's farm or business incorporated?

85. If self-employed, was this person's farm or business incorporated?

86. If self-employed, was this person's farm or business incorporated?

87. If self-employed, was this person's farm or business incorporated?

88. If self-employed, was this person's farm or business incorporated?

89. If self-employed, was this person's farm or business incorporated?

90. If self-employed, was this person's farm or business incorporated?

91. If self-employed, was this person's farm or business incorporated?

92. If self-employed, was this person's farm or business incorporated?

93. If self-employed, was this person's farm or business incorporated?

94. If self-employed, was this person's farm or business incorporated?

95. If self-employed, was this person's farm or business incorporated?

96. If self-employed, was this person's farm or business incorporated?

97. If self-employed, was this person's farm or business incorporated?

98. If self-employed, was this person's farm or business incorporated?

99. If self-employed, was this person's farm or business incorporated?

100. If self-employed, was this person's farm or business incorporated?

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1		

# Exercise 2

**REMEMBER: THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

**Note:**  
Questions 37 to 44 refer to this person's job or business last week. If the person held no job last week, answer for the job of longest duration since January 1, 1995. If this person held more than one job last week, answer for the job at which he/she worked the most hours.

37. For whom did this person work?

55. Name of firm, government agency, etc.  
01. Safe  
Insurance

Section, plant, department, branch or division  
02. \_\_\_\_\_

38. What kind of business, industry or service was this?

Give full description. For example, wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.

Kind of business, industry or service  
03. Insurance  
Company

04. [ ] [ ] [ ]

39. What kind of work was this person doing?

For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of date entry unit, fishing guide. (If in the Armed Forces, give rank.)

Kind of work  
05. Insurance  
Adjuster

Most important duties or activities  
Adjusting  
insurance  
claims

06. [ ] [ ] [ ]

**REMEMBER: THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

41. In this job or business, was this person mainly:  
Mark one circle only.

01. ☒ working for wages, salary, fee or commission?  
Go to Question 42

02. ☐ working without pay for his/her spouse or another relative in a family farm or business?  
Go to Question 43

03. ☐ self-employed without paid help (alone or in partnership)?

04. ☐ self-employed with paid help (alone or in partnership)?

42. If self-employed, was this person's farm or business incorporated?  
05. ☐ No  
06. ☐ Yes

43. At what address did this person usually work?

Example:  
Number 305 Laurier Ave. West  
Name \_\_\_\_\_  
Type \_\_\_\_\_  
Direction \_\_\_\_\_

If direction (e.g., North, South, East or West) is a part of the street address, please include it.

If street address is unknown, specify the building or nearest street intersection.

Note:  
Some large cities are made up of smaller cities or towns called municipalities. Where applicable, identify the municipality rather than the larger city, for example, Don Mills rather than Montreal, Scarborough rather than Toronto, St. Albert rather than Edmonton, Seashore rather than Victoria.

07. ☐ Worked at home (including farms)  
Go to Question 45

08. ☐ Worked outside Canada  
Go to Question 46

09. ☐ No fixed workplace address  
Go to Question 44

10. ☒ Worked at the address specified below:  
Specify complete address.  
Street address (see example):  
11. 1000 St.  
City, town, village, township, municipality or Indian reserve:  
12. Toronto  
Province/territory:  
Ontario  
Postal code:  
13. [ ] [ ] [ ]

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	[ ] [ ] [ ] [ ]	[ ] [ ] [ ] [ ]

# Exercise 3

REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER

**35.**

**37.** For whom did this person work?

Name of firm, government agency, etc.

01 Ottawa  
City  
Hospital

02 Section, plant, department, branch or division

Emergency Room

**38.** What kind of business, industry or service was this?

Give full description. For example, wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.

03 Kind of business, industry or service

Hospital

04

**39.** What kind of work was this person doing?

For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of date entry unit, fishing guide. (If in the Armed Forces, give rank.)

05 Kind of work

Nurse

**40.** In this work, what were this person's most important duties or activities?

For example, cleaning buildings, analysing blood samples, verifying invoices, coordinating civil engineering projects, teaching mathematics, organizing work schedules and monitoring date entry systems, guiding fishing parties.

06 Most important duties or activities

Treating Patients

REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER

**41.** In this job or business, was this person mainly:

Mark one circle only.

01 ☒ working for wages, salary, tips or commission? Go to Question 43

02 ☐ working without pay for his/her spouse or another relative in a family farm or business? Go to Question 43

03 ☐ self-employed without paid help (alone or in partnership)?

04 ☐ self-employed with paid help (alone or in partnership)?

05 ☐ No

06 ☐ Yes

**42.** If self-employed, was this person's farm or business incorporated?

**43.** At what address did this person usually work?

Example:

Number 365 Laurier Ave. West

Name

Type

Direction

If direction (e.g., North, South, East or West) is a part of the street address, please include it.

If street address is unknown, specify the building or nearest street intersection.

Note: Some large cities are made up of smaller cities or towns called municipalities. Where applicable, identify the municipality rather than the larger city. For example, Downsview rather than Toronto, Scarborough rather than Toronto, St. Albert rather than Edmonton, Saanich rather than Victoria.

07 ☒ Worked at home (including farm)? Go to Questions 48

08 ☐ Worked outside Canada Go to Question 48

09 ☐ No fixed workplace address Go to Question 44

10 ☒ Worked at the address specified below: Specify complete address. Street address (see examples).

11

City, town, village, township, municipality or Indian reserve

12 Ottawa

Province/territory

Postal code

13

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1		

**C. Forwarding the EA Box**

Circle the correct answer.

1. Where should the questionnaires be returned once Noting is completed?
  - (a) In the EA box in the correct Household Number
  - (b) Directly to your Co-ordinator
  - (c) In the filing cabinet
2. How are the Noting Forms arranged?
  - (a) The order in which they are arranged is not important
  - (b) In sequence by Household Number
  - (c) In sequence by Household Number, separately for Forms 2 and Forms 3
3. Where should the Noting Forms be put after being clipped together?
  - (a) Inside the EA box
  - (b) In the proper PROV/FED/EA (PEDEA) file in the filing cabinet
  - (c) They are given directly to the Adjudicator

#### D. Noting Summary Questions

1. You receive an EA box from whom?
  - (a) Your Co-ordinator
  - (b) The Clerk in Operation 1
  - (c) Another Noter
2. When is the sampling performed?
  - (a) In Operation 1
  - (b) At the beginning of sub-operation 2A - Noting
  - (c) It can be performed in Operation 1 or sub-operation 2A - Noting
3. Which numbers must correspond on the Noting Form and the questionnaire?
  - (a) PROV/FED/EA/VN
  - (b) Household Number and Questionnaire Number
  - (c) PROV/FED/EA/VN, Household Number and Questionnaire Number
4. As a Noter, where will you always enter your codes?
  - (a) On the sampled questionnaire
  - (b) On a separate Noting Form for each sampled questionnaire
  - (c) On a separate Noting Form for each questionnaire in the EA
5. If, during Noting, a question must be referred, what must you do?
  - (a) Complete a Referral Form
  - (b) Enter a check mark in the coding box on the Noting Form
  - (c) Enter the letter "R" under the coding box on the Noting Form for that question
6. Who will enter the "Total Industry and Occupation codes in questionnaire" count into the boxes on the Noting Form?
  - (a) You
  - (b) Your Co-ordinator
  - (c) The Adjudicator





## III. Adjudicator Duties

Read Pages 11 to 26 of the Quality Control Procedures Manual (M-201) and then perform all exercises in Sections A to H. *xx*

## A. Receipt of the EA Box and Completion of the Error Listing Form

You have received an EA box from your Co-ordinator on September 30, 1996. Your Adjudicator Number is 414. Using the information below, complete the basic information on the top portion of the Error Listing Form on Page 12.

## Exercise 1



Statistics Canada  
Statistique Canada

1996 Census of Canada

Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting FormCodage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	008	270	7

Household No. No. de ménage
140

Questionnaire No. Numéro du questionnaire
1

100 % Sample  
Échantillon 100% ☐

Noter No. No. du noteur	Date Noted Date de notation
443	1996/09/06

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 8

Form No. of Total Forms 2 sampled 2 of/de 20  
Le numéro de la formule du nombre total de formules échantillonnées

Total forms 2 and 3 sampled for EA 23  
Nombre total de formules 2 et 3 échantillonnées pour le SD

**Census Automated Control System**  
**Adjudication - Error Counts**

First review

Enter EA Number:

Industry Occupation

95 008 270 7 1/1

Total Noter Errors

Total Coder Errors

Total Codes In Sample

Coder No

477

Date coded

1996/09/14





1996 Census of Canada  
Regional Processing  
Sub-operation - Adjudication

## Economic Coding - Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Arbitrage

## Codage des variables économiques - Formule de listage des erreurs

Form  
Formule R-216



Page \_\_\_ of \_\_\_  
de

PROV	FED CEF	EA SD	VN NV

100% Sample 100 % Echantillon	<input type="text"/>	Noter No. N° du noteur	Date noted Date de notation
Review No. N° de révision	<input type="text"/> 1	Coder No. N° du codeur	Date coded Date du codage
	<input type="text"/> 2	Adjudicator No. N° de l'arbitre	Date adjudicated Date de l'arbitrage

## B. Adjudication

For each of the following 12 exercises:

- (a) Compare the code entered by the Noter on the Noting Form with the code entered by the Coder on the 1996 Census questionnaire.
- (b) In case of disagreement between the Noter and Coder, indicate the correct action(s) on the Error Listing Form below.

1996 Census of Canada  
Regional Processing  
Sub-operation - Adjudication

### Economic Coding – Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Arbitrage

### Codage des variables économiques – Formule de listage des erreurs

Formule R-216

Page 1 of 1

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

100% Sample 100 % Echantillon	<input checked="" type="checkbox"/>	Noter No. N° du noteur	432	Date noted Date de notation	09/27
Review No. N° de révision	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	Code No. N° du codeur	513	Date coded Date du codage	09/29
		Adjudicator No. N° de l'arbitre	612	Date adjudicated Date de l'arbitrage	10/01

[illegible]

EA decision*	
Décision relative au SD*	
Accepted Accepté	<input type="checkbox"/>
Rejected Rejeté	<input type="checkbox"/>

Total errors for this page  
Total des erreurs pour cette page

Cumulative total errors  
Total cumulatif des erreurs

\* Remplissez cette section sur la dernière page seulement, pour chaque SD.

Total codes in sample  
Total des codes dans l'échantillon

B-4600-84; 1996-02-19



Statistics Canada / Statistique Canada

Industry	Occupation
Industrie	Profession

--	--

# Canadă

## Exercise 1

**REMEMBER: THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

**Note:**  
Questions 37 to 44 refer to this person's job or business last week. If this person held no job last week, answer for the job of longest duration since January 1, 1995. If this person held more than one job last week, answer for the job at which he/she worked the most hours.

37. For whom did this person work?

01 Name of firm, government agency, etc.  
Mr. Donald  
H. MacDonald Ltd.

02 Section, plant, department, branch or division

38. What kind of business, industry or service was this?

01 Give full description. For example, wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.  
Head Office

02



Statistics Canada  
Statistique Canada

1996 Census of Canada

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Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No. No. de ménage
005

Questionnaire No. Numéro du questionnaire
/

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 1

Form No. of Total Forms 2 sampled  
Le numéro de la formule du nombre total de formules 2 échantillonnées 1 of/de 12

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD 12

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	1 2 2	

## Exercise 2

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

38. What kind of work was this person doing?  
For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of data entry unit, fishing guide, (If in the Armed Forces, give rank.)

40. In this work, what were this person's most important duties or activities?  
For example, cleaning buildings, analyzing blood samples, verifying invoices, coordinating civil engineering projects, teaching mathematics, organizing work schedules and monitoring data entry systems, guiding fishing parties.

Kind of work  
Mechanic

Most important duties or activities  
Repairing cars



1996 Census of Canada  
Regional Processing  
Sub-operation - Referral

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Renvoi

**Economic Coding -  
Referral Form**

**Codage des variables  
économiques - Formule de  
renvoi**

Form  
Formule R-217

Page 1 of 1  
de

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Coder No. N° du codeur	Date
513	1996/09/29
Referral Clerk No. N° du commis au renvoi	Date
590	1996/09/31

Document type Type de document	Household No. N° de ménage	Questionnaire No. N° du questionnaire	Person No. N° de personne	Question 38 Industry Industrie	Question 40 Occupation Profession	Referral code Code de renvoi	Consultant	Over-referral Renvoi inutile
28	010	1	1		✓			



Statistics  
Canada

1996 Census of Canada

Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV	Household No. No. de ménage	Questionnaire No. Numéro du questionnaire	100 % Sample Échantillon 100% <input checked="" type="checkbox"/>
35	212	631	6	010	1	

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type Type de document	2
Questionnaire to be sampled Questionnaire à échantillonner	2

Form No. of Total Forms  
Le numéro de la formule du nombre total de formules 2 sampled  
échantillonnées 2 of/de 12

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD 12

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1		

## Exercise 3

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

**Note:**  
Questions 37 to 44 refer to this person's job or business last week. If this person held no job last week, answer for the job of longest duration since January 1, 1995. If this person held more than one job last week, answer for the job at which he/she worked the most hours.

37. For whom did this person work?

38. What kind of business, industry or service was this?  
*Give full description. For example, wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.*

55. ☐

01. ☐ 10-9999  
10-9999

Section, plant, department, branch or division

02. ☐

Kind of business, industry or service

03. ☐ 10-9999  
10-9999

04. ☐ 10-9999



Statistics Statistique  
Canada Canada

1996 Census of Canada

Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting FormCodage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No.  
No. de ménage

015

Questionnaire No.  
Numéro du  
questionnaire

1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type

Type de document

2

Questionnaire to be sampled

Questionnaire à échantillonner

3

Form No. of Total Forms

Le numéro de la formule du nombre total de formules

2 sampled

échantillonnées

3 of/de 12

Total forms 2 and 3 sampled for EA

Nombre total de formules 2 et 3 échantillonnées pour le SD

12

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	9 7 9	

# Exercise 4

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

39. What kind of work was this person doing?

*For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of data entry unit, fishing guide. (If in the Armed Forces, give rank.)*

Kind of work  
 05 Pick-up  
Clerk

40. In this work, what were this person's most important duties or activities?

*For example, cleaning buildings, analysing blood samples, verifying invoices, coordinating civil engineering projects, teaching mathematics, organizing work schedules and monitoring data entry systems, guiding fishing parties.*

Most important duties or activities  
Selling tickets  
and making  
reservations  
 06 6713



Statistics Canada  
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Regional Processing

Dépouillement régional

Economic Coding - Noting Form  
Codage des variables économiques - Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No.  
No. de ménage

020

Questionnaire No.  
Numéro du questionnaire

1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 4

Form No. of Total Forms  
Le numéro de la formule du nombre total de formules 2 sampled  
échantillonnées 4 of/de 12

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD 12

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	<div style="border: 1px solid black; display: inline-block; padding: 2px;">H</div> <div style="border: 1px solid black; display: inline-block; padding: 2px;">8</div> <div style="border: 1px solid black; display: inline-block; padding: 2px;">3</div> <div style="border: 1px solid black; display: inline-block; padding: 2px;">1</div>

## Exercise 5

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

**Note:**  
Questions 37 to 44 refer to this person's job or business last week. If this person held no job last week, answer for the job of longest duration since January 1, 1995. If this person held more than one job last week, answer for the job at which he/she worked the most hours.

37. For whom did this person work?

38. What kind of business, industry or service was this?

Give full description. For example, wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.

39. Name of firm, government agency, etc.

40. Section, plant, department, branch or division

41. Kind of business, industry or service



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Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No. No. de ménage
025

Questionnaire No. Numéro du questionnaire
1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 5

Form No. of Total Forms sampled  
Le numéro de la formule du nombre total de formules échantillonnées 5 of/de 12

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD 12

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	4 5 1	



## Exercise 6

**REMEMBER. THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER.**

39. What kind of work was this person doing?

*For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of data entry unit, fishing guide. (If in the Armed Forces, give rank.)*

40. In this work, what were this person's most important duties or activities?

*For example, cleaning buildings, analysing blood samples, verifying invoices, coordinating civil engineering projects, teaching mathematics, organizing work schedules and monitoring data entry systems, guiding fishing parties.*

Kind of work

05 General  
office  
Duties

Most important duties or activities

Typical  
clerk

04 0511



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Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No. No. de ménage
030

Questionnaire No. Numéro du questionnaire
1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type 2  
Type de document

Questionnaire to be sampled 6  
Questionnaire à échantillonner

Form No. of Total Forms 2 sampled 6 of/de 12  
Le numéro de la formule du nombre total de formules échantillonnées

Total forms 2 and 3 sampled for EA 12  
Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession							
Person 1 Personne 1	<table><tr><td></td><td></td><td></td></tr></table>				<table><tr><td>B</td><td>5</td><td>1</td><td>2</td></tr></table>	B	5	1	2
B	5	1	2						

## Exercise 7

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

Note:  
Questions 37 to 44 refer to this person's job or business last week. If this person held no job last week, answer for the job of longest duration since January 1, 1995. If this person held more than one job last week, answer for the job at which he/she worked the most hours.

37. For whom did this person work?

38. What kind of business, industry or service was this?  
Give full description. For example, wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.

55. ☐

Name of firm, government agency, etc.  
01. Fullwest  
Construction  
LLP

Section, plant, department, branch or division  
02. Construction

Kind of business, industry or service  
03. Building  
Contractors

04. 439



Statistics Canada  
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Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No. No. de ménage
035

Questionnaire No. Numéro du questionnaire
1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type  
Type de document

2

Questionnaire to be sampled  
Questionnaire à échantillonner

7

Form No. of Total Forms 2 sampled  
Le numéro de la formule du nombre total de formules échantillonnées 7 of/de 12

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD 12

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">R</div>	<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;"></div>

# Exercise 8

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

39. What kind of work was this person doing?  
*For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of data entry unit, fishing guide. (If in the Armed Forces, give rank.)*

40. In this work, what were this person's most important duties or activities?  
*For example, cleaning buildings, analysing blood samples, verifying invoices, coordinating civil engineering projects, teaching mathematics, organizing work schedules and monitoring data entry systems, guiding fishing parties.*

Kind of work:  
 01 Making  
Rugs

Most important duties or activities:  
Making and  
Sealing rugs

02 21944



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Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No. No. de ménage
040

Questionnaire No. Numéro du questionnaire
1

100 % Sample Échantillon 100%	<input checked="" type="checkbox"/>
----------------------------------	-------------------------------------

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type 2  
Type de document

Questionnaire to be sampled 8  
Questionnaire à échantillonner

Form No. of Total Forms 2 sampled 8 of/de 12  
Le numéro de la formule du nombre total de formules échantillonnées

Total forms 2 and 3 sampled for EA 12  
Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1		J 1 5 2

## Exercise 9

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

**Note:**  
Questions 37 to 44 refer to this person's job or business last week. If this person held no job last week, answer for the job of longest duration since January 1, 1995. If this person held more than one job last week, answer for the job at which he/she worked the most hours.

37. For whom did this person work?

38. What kind of business, industry or service was this?

Give full description. For example, wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.

39. Name of firm, government agency, etc.

40. Section, plant, department, branch or division

41. Kind of business, industry or service



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Recensement du Canada de 1996

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Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV	Household No. No. de ménage	Questionnaire No. Numéro du questionnaire	100 % Sample Échantillon 100% <input checked="" type="checkbox"/>
35	212	631	6	045	1	

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 9

Form No. of Total Forms 2 sampled 9 of/de 12  
Le numéro de la formule du nombre total de formules échantillonnées

Total forms 2 and 3 sampled for EA 12  
Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">R</div>	<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;"></div>

# Exercise 10

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

39. What kind of work was this person doing?

*For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of date entry unit, fishing guide. (If in the Armed Forces, give rank.)*

40. In this work, what were this person's most important duties or activities?

*For example, cleaning buildings, analyzing blood samples, verifying invoices, coordinating civil engineering projects, teaching mathematics, organizing work schedules and monitoring date entry systems, guiding fishing parties.*

Kind of work  
Insurance  
work

Most important duties or activities  
Selling  
Insurance  
Policies

6131



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Statistique Canada

1996 Census of Canada

Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No.  
No. de ménage

050

Questionnaire No.  
Numéro du  
questionnaire

1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 10

Form No. of Total Forms  
Le numéro de la formule du nombre total de formules 2 sampled  
échantillonnées 10 of/de 12

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD 12

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1		G 1 3 1

## Exercise 11

**REMEMBER: THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

**Note:**  
Questions 37 to 44 refer to this person's job or business last week. If this person held no job last week, answer for the job of longest duration since January 1, 1995. If this person held more than one job last week, answer for the job at which he/she worked the most hours.

37. For whom did this person work?

38. What kind of business, industry or service was this?  
*Give full description. For example: wheat farm, trapping, road maintenance, retail shoe store, secondary school, temporary help agency, municipal police.*

39. Name of firm, government agency, etc.

40. Section, plant, department, branch or division

41. Kind of business, industry or service

42. 100 % Sample Échantillon 100%



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1996 Census of Canada

Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
35	212	631	6

Household No.  
No. de ménage

055

Questionnaire No.  
Numéro du questionnaire

1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type 2  
Type de document

Questionnaire to be sampled 12  
Questionnaire à échantillonner

Form No. of Total Forms 2 sampled 11 of/de 12  
Le numéro de la formule du nombre total de formules 2 échantillonnées

Total forms 2 and 3 sampled for EA 11  
Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	4 5 7	

# Exercise 12

**REMEMBER, THESE QUESTIONS ARE ONLY FOR PERSONS AGED 15 AND OVER**

39. What kind of work was this person doing?  
*For example, janitor, medical lab technician, accounting clerk, manager of civil engineering department, secondary school teacher, supervisor of date entry unit, fishing guide. (If in the Armed Forces, give rank.)*

40. In this work, what were this person's most important duties or activities?  
*For example, cleaning buildings, analyzing blood samples, verifying invoices, coordinating civil engineering projects, teaching mathematics, organizing work schedules and monitoring date entry systems, guiding fishing parties.*

Kind of work  
 05 Sewing  
 Clothes

Most important duties or activities  
 Making and  
 altering  
 dresses

06 4512



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Canada Canada

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Recensement du Canada de 1996

Regional Processing

Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV FED CÉF	EA SD	VN NV
35	212	631
		6

Household No. No. de ménage
060

Questionnaire No. Numéro du questionnaire
1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
432	1996/09/27

Document Type 2  
Type de document

Questionnaire to be sampled 12  
Questionnaire à échantillonner

Form No. of Total Forms 2 sampled 12 of/de 12  
Le numéro de la formule du nombre total de formules échantillonnées

Total forms 2 and 3 sampled for EA 12  
Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1		5161

## C. Completion of Review

1. Using the Error Listing Form below and on Page 27, complete the "Total errors for this page" and "Cumulative Total Error" columns for both Industry and Occupation on the Error Listing Form.



1996 Census of Canada  
Regional Processing  
Sub-operation - Adjudication

### Economic Coding - Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Arbitrage

### Codage des variables économiques - Formule de listage des erreurs

Form  
Formule R-216

Page 1 of 2

PROV	FED CEF	EA SD	VN NV
47	133	261	7

100% Sample 100 % Échantillon	<input type="checkbox"/>	Noter No. N° du noteur 431	Date noted Date de notation 09/29
Review No. N° de révision	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	Coder No. N° du codeur 477	Date coded Date du codage 10/02
		Adjudicator No. N° de l'arbitre 489	Date adjudicated Date de l'arbitrage 10/17

Document type	Household number Numéro de ménage	Question- naire number Numéro du question- naire	Person number Numéro de personne	Question		Noter code Code du noteur	Coder code Code du codeur	Adjudicator code Code de l'arbitre	Error - Erreur				
				Industry Industrie	Occupation Profession				Noter - Noteur		Coder - Codeur		
									Industry Industrie	Occupation Profession	Industry Industrie	Occupation Profession	
2B	005	1	1	X		911	912	911				X	
2B	005	1	3		X	C062	C062	C062					X
2B	005	2	1		X	G183	G134	G124					
2B	010	1	2		X	C142	C141	C141			X		
2B	015	1	3		X	C021	C131	C121			X		
2B	020	2	1		X	H431	H016	H431					X
2B	020	2	2	X		531	R	531				X	
2B	030	1	1		X	I216	H711	I216					X
2B	035	1	3		X	H017	C131	H017					X
2B	060	1	1		X	C034	C031	C031			X		
2B	065	1	1	X		273	592	592		X			
2B	065	1	2	X		379	391	391		X			
2B	070	1	3		X	R535	R	R535					X
3	100	1	1	X		283	284	284		J			
3	105	1	1		X	3162	3191	3191			X		
3	110	2	1	X		423	427	427		X			
3	110	2	2	X		R	306	306		X			
3	115	1	4	X		319	311	319				X	
3	120	1	4		X	4302	R412	B412			X		
3	125	1	3		X	H019	H131	H019					X
EA decision* Décision relative au SD* Accepted Accepté <input type="checkbox"/> Rejected Rejeté <input type="checkbox"/>									Total errors for this page Total des erreurs pour cette Cumulative total errors Total cumulatif des erreurs				

\* Complete this section on final page only, for each EA.  
\* Remplissez cette section sur la dernière page seulement, pour chaque SD.

Total codes in sample  
Total des codes dans l'échantillon

Industry Industrie	Occupation Profession







2. Complete the next four Noting Forms by entering the "Total codes in questionnaire" for Industry and Occupation in the appropriate box according to the following criteria.

(a) Person 1 should have been coded for both Industry and Occupation.



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Dépouillement régional

Economic Coding -  
Noting Form

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Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
47	037	113	4

Household No. No. de ménage
005

Questionnaire No. Numéro du questionnaire
1

100 % Sample Échantillon 100%	<input checked="" type="checkbox"/>
----------------------------------	-------------------------------------

Noter No. No. du noteur	Date Noted Date de notation
440	1996/10/06

Document Type 2

Type de document

Questionnaire to be sampled 1

Questionnaire à échantillonner

Form No. of Total Forms 2 sampled 1 of/de 4

Le numéro de la formule du nombre total de formules 2 échantillonnées

Total forms 2 and 3 sampled for EA 4

Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	<input type="text"/>	<input type="text"/>
Person 2 Personne 2	7 7 0	E 0 2 1
Person 3 Personne 3	8 6 5	F 1 2 4
Person 4 Personne 4	6 5 6	J 1 5 4
Person 5 Personne 5	<input type="text"/>	<input type="text"/>
Person 6 Personne 6	<input type="text"/>	<input type="text"/>

To be determined by the adjudicator  
À être décidé par l'arbitre

Total Industry codes in  
questionnaire  
Total des codes d'industrie  
dans le questionnaire

Total Occupation codes in  
questionnaire  
Total des codes de profession  
dans le questionnaire

(b) Person 2 should not have been coded for either Industry or Occupation.



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Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
47	037	113	4

Household No. No. de ménage
010

Questionnaire No. Numéro du questionnaire
1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
440	1996/10/06

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 2

Form No. of Total Forms 2 sampled  
Le numéro de la formule du nombre total de formules échantillonnées 2 of 4

Total forms 2 and 3 sampled for EA  
Nombre total de formules 2 et 3 échantillonnées pour le SD 4

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	1 7 3	J 3 1 6
Person 2 Personne 2	7 7 5	C 0 5 1
Person 3 Personne 3	4 2 2	B 1 1 4
Person 4 Personne 4		
Person 5 Personne 5		
Person 6 Personne 6		

To be determined by the adjudicator  
À être décidé par l'arbitre

Total Industry codes in  
questionnaire  
Total des codes d'industrie  
dans le questionnaire

Total Occupation codes in  
questionnaire  
Total des codes de profession  
dans le questionnaire

- (c) Person 1 should have been coded for both Industry and Occupation, and Person 4 should not have been coded for both Industry and Occupation.



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Dépouillement régional

Economic Coding -  
Noting Form

Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
47	037	113	4

Household No.  
No. de ménage

015

Questionnaire No.  
Numéro du questionnaire

1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
440	1996/10/06

Document Type  
Type de document 2

Questionnaire to be sampled  
Questionnaire à échantillonner 3

Form No. of Total Forms 2 sampled  
Le numéro de la formule du nombre total de formules 2 échantillonnées 3 of/ de 4

Total forms 2 and 3 sampled for EA 4  
Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	<input type="text"/>	<input type="text"/>
Person 2 Personne 2	5 5 2	B 5 7 2
Person 3 Personne 3	4 0 8	A 3 7 3
Person 4 Personne 4	6 4 1	A 3 0 2
Person 5 Personne 5	<input type="text"/>	<input type="text"/>
Person 6 Personne 6	<input type="text"/>	<input type="text"/>

To be determined by the adjudicator  
À être décidé par l'arbitre

Total Industry codes in  
questionnaire  
Total des codes d'industrie  
dans le questionnaire

Total Occupation codes in  
questionnaire  
Total des codes de profession  
dans le questionnaire

(d) No changes to the Noting Form are necessary.



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Codage des variables économiques -  
Formule de notation

Sub-Operation - Noting

Sous-opération - Notation

PROV	FED CÉF	EA SD	VN NV
47	037	113	4

Household No. No. de ménage
020

Questionnaire No. Numéro du questionnaire
1

100 % Sample  
Échantillon 100% ☒

Noter No. No. du noteur	Date Noted Date de notation
440	1996/10/06

Document Type 2  
Type de document

Questionnaire to be sampled 4  
Questionnaire à échantillonner

Form No. of Total Forms 2 sampled 4 of/de 4  
Le numéro de la formule du nombre total de formules échantillonnées

Total forms 2 and 3 sampled for EA 4  
Nombre total de formules 2 et 3 échantillonnées pour le SD

Person Number Numéro de personne	Q. 38 Industry Industrie	Q. 40 Occupation Profession
Person 1 Personne 1	9 6 4	B 4 1 4
Person 2 Personne 2		
Person 3 Personne 3		
Person 4 Personne 4		
Person 5 Personne 5		
Person 6 Personne 6		

To be determined by the adjudicator  
À être décidé par l'arbitre

Total Industry codes in  
questionnaire  
Total des codes d'industrie  
dans le questionnaire

Total Occupation codes in  
questionnaire  
Total des codes de profession  
dans le questionnaire

3. Using the four Noting Forms on Pages 28 to 31, complete the "Total codes in sample" box for both Industry and Occupation on the Error Listing Form.



1996 Census of Canada  
Regional Processing  
Sub-operation – Adjudication

## Economic Coding – Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Arbitrage

### Codage des variables économiques – Formule de listage des erreurs

Form R-216  
Formule

Page 1 of 1

PROV	FED CÉF	EA SD	VN NV
47	037	113	4

100% Sample 100% Echantillon <input checked="checked" type="checkbox"/>	Noter No. N° du noteur 440	Date noted Date de notation 10/03
Review No. <input type="checkbox"/> 1 N° de révision <input type="checkbox"/> 2	Coder No. N° du codeur 477	Date coded Date du codage 10/15
	Adjudicator No. N° de l'arbitre 480	Date adjudicated Date de l'arbitrage 10/21

[illegible]

EA decision*		Décision relative au SD*	
Accepted	<input type="checkbox"/>	Rejected	<input type="checkbox"/>
Accepté		Rejeté	

Total errors for this page  
Total des erreurs pour cette page

Cumulative total errors  
Total cumulatif des erreurs

Industry	Occupation
Industrie	Profession

\* Complete this section on final page only, for each EA.

\* Remplissez cette section sur la dernière page seulement, pour chaque SD.

Total codes in sample

Total des codes dans l'échantillon



Statistics Canada Statistique Canada

# Canadă

# D. Acceptance/Rejection of EA

- Using the Error Listing Form below, enter the error figures into the appropriate boxes on the CACS screen below.



1996 Census of Canada  
Regional Processing  
Sub-operation - Adjudication

## Economic Coding - Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Arbitrage

## Codage des variables économiques - Formule de listage des erreurs

Form  
Formule R-216



Page 1 of 1

PROV	FED CEF	EA SD	VN NV
35	008	270	7

100% Sample 100 % Échantillon <input checked="" type="checkbox"/>	Noter No. N° du noteur 321	Date noted Date de notation 09/01
Review No. N° de révision <input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	Coder No. N° du codeur 477	Date coded Date du codage 09/14
	Adjudicator No. N° de l'arbitre 812	Date adjudicated Date de l'arbitrage 09/22

Document type	Household number	Questionnaire number	Person number	Question		Noter code	Coder code	Adjudicator code	Error - Erreur			
				Industry	Occupation				Noter - Noteur		Coder - Codeur	
Type de document	Numéro de ménage	Numéro du questionnaire	Numéro de personne	Industrie	Profession	Code du noteur	Code du codeur	Code de l'arbitre	Industrie	Profession	Industrie	Profession

EA decision\*  
Décision relative au SD\*

Accepted  
Accepté ☐

Rejected  
Rejeté ☐

Total errors for this page  
Total des erreurs pour cette  
Cumulative total errors  
Total cumulatif des erreurs

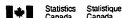
4	7	3	6
4	7	3	6

\* Complete this section on final page only, for each EA.  
\* Remplissez cette section sur la dernière page seulement, pour chaque SD.

Total codes in sample  
Total des codes dans l'échantillon

Industry Industrie	Occupation Profession
26	26

8-4600-84: 1996-02-19



Canada

## Census Automated Control System Adjudication - Error Counts

First review

Enter EA Number:

35 008 270 7 1/1

Industry Occupation

Total Noter Errors

Total Coder Errors

Total Codes in Sample

Coder No 477

Date coded 1996/09/14



2. In the space provided below, use the CACS screen to identify the status of the EA.

**Census Automated Control System**  
**Adjudication - Error Counts**

*Second review*

Enter EA Number

35 03E 302 3

CACS / SCAR

EA has to be recoded by another adjudicator.

OK

Occupation

3

4

6

Total Codes in Sample 6

Coder No 186

Date coded 1996/10/05

Quality Control

Cancel

3. Using the CACS screen above, complete the EA decision box for this EA.

EA decision\*  
Decision relative au SD\*

Accepted ☐ Rejected ☐

Accepté ☐ Rejeté ☐

Total errors for this page  
Total des erreurs pour cette page

Cumulative total errors  
Total cumulatif des erreurs


- \* Complete this section on final page only, for each EA.  
\* Remplissez cette section sur la dernière page seulement, pour chaque SD.

Total codes in sample  
Total des codes dans l'échantillon

Industry  
Industrie

Occupation  
Profession

--	--



4. Using the CACS screen below, complete the EA decision box for this EA.

**Census Automated Control System**  
**Adjudication - Error Counts**

First review

Enter EA Number:

47 010 204 7 1/1

CACS / SCAR

EA is ACCEPTED

OK

Total Codes in Sample

Industry Occupation

1	1
2	2
35	35

Coder No

206

Date coded

1996/10/22

Quality Control

Cancel

EA decision\*  
Décision relative au SD\*

Accepted  
Accepté

☐

Rejected  
Rejeté

☐

Total errors for this page  
Total des erreurs pour cette  
Cumulative total errors  
Total cumulatif des erreurs


Industry Occupation  
Industrie Profession

--	--

- \* Complete this section on final page only, for each EA.  
\* Remplissez cette section sur la dernière page seulement, pour chaque SD.

Total codes in sample  
Total des codes dans l'échantillon

## E. Referral Procedures

For the next two exercises, use the Error Listing Form and CACS screen to indicate in the space provided whether or not the EA contains any referrals.

## Exercise 1



1996 Census of Canada  
Regional Processing  
Sub-operation - Adjudication

### Economic Coding - Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Arbitrage

### Codage des variables économiques - Formule de listage des erreurs

Form R-216  
Formule

Page 1 of 1  
de

PROV	FED CEF	EA SD	VN NV
47	010	204	7

100% Sample 100 % Échantillon	<input type="checkbox"/>	Noter No. N° du noteur	411	Date noted Date de notation	09/29
Review No. N° de révision	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	Coder No. N° du codeur	458	Date coded Date du codage	10/12
		Adjudicator No. N° de l'arbitre	617	Date adjudicated Date de l'arbitrage	10/17

Document type	Household number	Question- naire number	Person number	Question		Noter code	Coder code	Adjudicator code	Error - Erreur			
				Industry	Occupation				Noter - Noteur		Coder - Codeur	
Type de document	Numéro de ménage	Numéro du question- naire	Numéro de personne	Industrie	Profession	Code du noteur	Code du codeur	Code de l'arbitre	Industry	Occupation	Industry	Occupation
28	135	1	4	✓		R	301	301	X			

## Census Automated Control System Adjudication - Error Counts

First review

Enter EA Number: 47 010 204 7

CACS / SCAR

Does the EA contain any referrals?

Occupation

Coder No: 206

Date coded: 1996/10/22

Quality Control

Cancel

Answer:

## Exercise 2



1996 Census of Canada  
Regional Processing  
Sub-operation - Adjudication

### Economic Coding - Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération - Arbitrage

### Codage des variables économiques - Formule de liste des erreurs

Form  
Formule R-216

Page 1 of 1  
de

PROV	FED CEF	EA SD	VN NV
24	071	512	3

100% Sample 100 % Échantillon <input type="checkbox"/>	Noter No. N° du noteur 409	Date noted Date de notation 09/01
Review No. N° de révision <input checked="" type="checkbox"/> 1	Coder No. N° du codeur 457	Date coded Date du codage 09/12
<input type="checkbox"/> 2	Adjudicator No. N° de l'arbitre 461	Date adjudicated Date de l'arbitrage 09/21

Document type	Household number	Question- naire number	Person number	Question		Noter code	Coder code	Adjudicator code	Error - Erreur			
				Industry	Occupation				Noter - Noteur		Coder - Codeur	
Type de document	Numéro de ménage	Numéro du question- naire	Numéro de personne	Industrie	Profession	Code du noteur	Code du codeur	Code de l'arbitre	Industrie	Occupation	Industrie	Occupation
28	200	1	1		✓	4211	R	R		X		

## Census Automated Control System Adjudication - Error Counts

First review

Enter EA Number

24 071 512 3

CACS / SCAR

Does the EA contain any referrals?

YES NO

Occupation

1	
4	
5	

Coder No

052

Date coded

1996/09/17

Quality Control

Control

FL

Answer:

## Exercise 3

The following EA has been accepted in Quality Control. For each case identified below, describe the action you will take in the space provided on the next page.



1996 Census of Canada  
Regional Processing  
Sub-operation – Adjudication

### Economic Coding – Error Listing Form

Recensement du Canada de 1996  
Dépouillement régional  
Sous-opération – Arbitrage

### Codage des variables économiques – Formule de listage des erreurs

Form R-216  
Formule

Page 1 of 1  
de

PROV	FED CÉF	EA SD	VN NV
35	201	711	5

100% Sample 100 % Échantillon	<input checked="" type="checkbox"/>	Noter No. N° du noteur 453	Date noted Date de notation 10/01
Review No. N° de révision	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2	Coder No. N° du codeur 513	Date coded Date du codage 10/10
		Adjudicator No. N° de l'arbitre 612	Date adjudicated Date de l'arbitrage 10/11

	Document type	Household number	Question- naire number	Person number	Question		Noter code	Coder code	Adjudicator code	Error – Erreur			
					Industry	Occupation				Noter – Noteur		Coder – Codeur	
					Industrie	Profession				Industry	Occupation	Industry	Occupation
a)	2B	005	1	1	✓		911	R	911			X	
b)	2B	100	1	2		✓	6483	G134	G134	J			
c)	2B	110	1	1	✓		451	R	R	X			
d)	2B	115	1	3	✓		421	469	422	J		X	
e)	2B	135	1	1		✓	B511	B512	R		X		X

(a) \_\_\_\_\_

\_\_\_\_\_

(b) \_\_\_\_\_

\_\_\_\_\_

(c) \_\_\_\_\_

\_\_\_\_\_

(d) \_\_\_\_\_

\_\_\_\_\_

(e) \_\_\_\_\_

\_\_\_\_\_

**F. Forwarding the EA box**

For the following four cases, describe the actions you should take.

- 1) The EA is accepted.

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- 2) The EA is rejected under first review and it is not a 100% sample.

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- 3) The EA is rejected and it is a 100% sample.

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- 4) The EA is rejected under second review, and it is not a 100% sample. *XL*

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**G. Adjudication Summary Questions**

1. You must determine the total number of Industry and Occupation codes in the sample. This number will be determined by counting:
  - (a) The number in the "codes in questionnaire" boxes of all Noting Forms.
  - (b) The number of codes written on all Noting Forms.
  - (c) The number of codes written on all Noting Forms minus the number of questions referred.
2. What is your first duty if the EA is accepted? X4
  - (a) Close the EA box and forward it to sub-operation 2D - Referral if a Referral Form has been created
  - (b) Send the box to sub-operation 2D - Referral where the Clerk will correct all Coder errors and complete all referral codes
  - (c) Correct all Coder errors in the sample questionnaires
3. When will an EA box go back to sub-operation 2B - General Coding?
  - (a) When the box is rejected under second review in sub-operation 2C - Adjudication
  - (b) When the box is rejected and it is a 100% sample
  - (c) When the box is rejected under first review and it is not a 100% sample
4. Is an error charged to a Noter/Coder for an under-referral and an over-referral?
  - (a) Yes
  - (b) No
5. In which of the following situations is there agreement between Noter and Coder?
  - (a) The Coder did not assign a code and the Noter referred a question
  - (b) Both codes are the same or both referred the question or neither assigned a code
  - (c) The Noter and Coder assign different codes and the Adjudicator refers the question



6. The following table contains a series of coding actions taken by either a Noter or a Coder. For each coding action taken, an Adjudicator assessment is also provided. Complete the third column by entering an "X" if a coding error has been made or a "J" if the code is justifiable, or "No action" if there is no action to perform. *sp4*

Coding Action	Adjudicator Assessment	Adjudicator action in error column(s) corresponding to Coding Action
Code assigned is in the set of equally acceptable codes	More than one code is equally correct	(1)
Code assigned is not A	The correct code is A	(2)
The write-in is referred	The correct code is A	(3)
The write-in is coded or referred	The response should not be coded	(4)
The write-in is referred	More than one code is equally correct	(5)
The write-in is not referred	The write-in should be referred	(6)
The write-in is not coded	The correct code is A	(7)
Code assigned is not within the set of equally correct codes or the write-in is not coded	More than one code is equally correct	(8)

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